

ARM Specialization Coursework Tracking and Planning Sheet (TAPS) For Students Entering Fall 2006

Name _____
Email _____

Foundations (12 Credits Required)

Course Title	Course Number	Term Offered	Possible Credits	Term Taken	Credit Rec'd.	Includes PEP Credits
The Use of Information	501	F	3			1
Choice & Learning	502	W	3			
Search & Retrieval	503	W	3			
Social Systems & Collections	504	F	3			

TOTAL FOUNDATION CREDITS (Must equal at least 12)

ARM Specialization Courses

Course Title	Course Number	Term Offered	Possible Credits	Term Taken	Credit Rec'd.	Includes PEP Credits
Understanding Records & Archives (<i>Required</i>)	580	F/W	3			
Access Systems for Archival Materials	629	F	3			
Res Sem on Archives & Institutions of Soc Mem	637	F	3			
Management of Electronic Records	655	W	3			1
Practical Engagement Workshop in Archives&Records	692	W	3			3
Preserving Information	581	W	3			
Appraisal of Archives	632	W	3			

Required
Choose
at
least
four
additional
courses

TOTAL ARM SPECIALIZATION CREDITS (Must equal at least 15)

Cognates (see requirements on back page)

Course Title	Course Number	Term Offered	Possible Credits	Term Taken	Credit Rec'd.	Transfer Credits Y/N	Faculty Advisor Approval (signature or attachment)

Course Electives

Course Title	Course Number	Term Offered	Possible Credits	Term Taken	Credit Rec'd.	Includes PEP Credits

TOTAL COURSE CREDITS
 TOTAL PEP CREDITS
 (Must Equal At Least 48) (Must Equal At Least 6)

Associate Dean

Date

Auditor

Date

Cognate Requirement
(All MSI students must complete Part A and an option from Part B)

	Part A	Part B Options
Students specializing in ARM, HCI, IEMP or LIS (including School Library Media without teaching certification)	One graduate-level cognate course (minimum of 3 credits) in a School or Department other than SI	a) One 1 graduate-level course in a School or Department other than SI. <p style="text-align: center;">or</p> b) One cognate course in SI that counts towards the requirements for a specialization other than the student's area of study
Students in the tailored MSI degree	One graduate-level cognate course (minimum of 3 credits) in a School or Department other than SI	a) One graduate-level course in a School or Department other than SI. <p style="text-align: center;">or</p> b) Two cognate courses in SI that count towards the requirements for two different specializations.

Note: Students previously enrolled in graduate programs or with advanced degrees may count prior graduate-level course work at another university or in UM departments and schools other than SI.

All Cognate courses must be approved by the student's advisor